

# DIRECTIVE

## JOB TRAINING PARTNERSHIP ACT

Number: D99-1

Date: July 12, 1999  
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TO: SERVICE DELIVERY AREA ADMINISTRATORS  
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS  
JTPD PROGRAM OPERATORS  
EDD JOB SERVICE OFFICE MANAGERS  
JTPD STAFF

SUBJECT: SPECIAL INCENTIVE AWARDS FOR ADULTS AND YOUTH

### EXECUTIVE SUMMARY

#### Purpose:

This directive establishes state policy and procedures on providing incentive awards to Service Delivery Areas (SDA) for placements with employer-assisted benefits and for successful model out-of-school youth programs.

#### Scope:

The criteria for the placements with employer-assisted benefits are applicable to the Title II-A 77 percent program, and the criteria for successful out-of-school youth programs are applicable to the Title II-C 82 percent program.

#### Effective Date:

This directive is effective on date of issue.

### REFERENCES

- Job Training Partnership Act (JTPA) Section 106(b)(7)
- DOL TEGL 1-94, Subject: Job Training Partnership Act (JTPA) Title II and Title III Performance Standards for PYs 1994-1995 (August 31, 1994)
- TEGL 12-97, Subject: Job Training Partnership Act (JTPA) Title II and Title III Performance Standards for PYs 1998 and 1999 (June 30, 1998)
- Title 20 Code of Federal Regulations Section 627.470(c)

### STATE-IMPOSED REQUIREMENTS

This directive contains some state-imposed requirements. These requirements are indicated by ***bold, italic*** type.

## FILING INSTRUCTIONS

This directive supersedes JTPA Directive D96-6, Revision 1, dated April 9, 1997, and finalizes Draft Directive DD-16 issued for comments on May 12, 1999. Retain this directive until further notice.

## BACKGROUND

Section 106(b)(7)(B), (C), and (D) of the JTPA require states to provide incentives to SDAs that meet or exceed criteria in two areas of performance: (1) placements with employer-assisted benefits, and (2) model out-of-school youth programs. Beginning on July 1, 1995, SDAs were eligible to receive incentive funds for meeting or exceeding criteria in those two areas of performance.

## POLICY AND PROCEDURES

To be eligible for any incentive award, an SDA must ensure at least 65 percent of all Title II-A or II-C participants who received services beyond an objective assessment are hard-to-serve.

### Funding:

Five percent of the total funds available for incentive awards will be set aside to award SDAs for placements with employer-assisted benefits and model out-of-school youth programs.

### Employer-Assisted Benefits (Adult Program Only):

For the purpose of this performance measure, employer-assisted benefits are defined as follows: fringe benefits consisting of, at a minimum, health insurance benefits and coverage under social security or an equivalent pension plan, **for which the employer pays full or partial costs.**

In order to qualify for an incentive award in this category, an SDA must:

- ***Exceed all four adult core performance standards;***
- Exceed the 65 percent standard for service to Title II-A hard-to-serve participants;
- ***Place 25 percent or more of the total terminees in jobs with benefits for SDAs designated as rural; or***
- ***Place 37 percent or more of the total terminees in jobs with benefits for SDAs designated as urban.***

***The SDA designations are located in the attached listing based on population density data from the Employment Development Department's Labor Market Information Division.***

## **Model Out-of-School Youth Programs:**

In order to qualify for an incentive award in this category, an SDA must:

- ***Exceed the youth core performance standard;***
- Exceed the 65 percent standard for service to Title II-C hard-to-serve participants;
- ***Exceed the 50 percent minimum service level for out-of-school youth terminees who received services beyond an objective assessment; and***
- ***Ensure that 60 percent or more of its total employed out-of-school youth, who received services beyond an objective assessment, also received an enhancement.***

***Note: In calculating the 50 percent minimum services level, the Job Training Partnership Division (JTPD) will not use the Job Training Automation “yth\_ratios.rpt” report which is based on participants (used for JTPA compliance requirements). Instead, the JTPD will use ad hoc data available from the Individual Participant Data submitted by the SDAs on program year terminees (since performance standards must be based on terminee data).***

## **Award Determination:**

For each award (adult/youth), an equal amount will be awarded to each eligible SDA. Before funds are awarded, JTPD will send preliminary outcomes for each of the criteria listed above. The SDAs will have 10 working days to respond to any discrepancies.

## **ACTION:**

It is each SDA's responsibility to establish, maintain, and exercise ongoing controls to ensure compliance with these requirements.

## **INQUIRIES:**

Please direct comments to your program manager at (916) 654-7799 or Betty Lai of the Data Analysis Unit at (916) 653-1516.

/S/ BILL BURKE  
Assistant Deputy Director

Attachment

### Service Delivery Area Designation

<u>Rural</u>	<u>Population Density</u>	<u>Urban</u>	<u>Population Density</u>
Butte	0.12	Alameda	1.45
Fresno	0.13	Anaheim	6.67
Golden Sierra	0.08	Carson/Lomita/Torrance	2.34
Humboldt	0.04	Contra Costa	1.14
Imperial	0.03	Foothill	2.34
Kern/Inyo/Mono	0.03	Long Beach	2.34
Kings	0.09	Los Angeles City	7.00
Madera	0.05	Los Angeles County	2.34
Marin	0.47	NOVA	4.70
Mendocino	0.02	Oakland	6.92
Merced	0.10	Orange	2.86
Monterey	0.11	Richmond	3.07
Mother Lode	0.03	Sacramento	1.18
Napa	0.16	San Bernardino City	3.27
NCC	0.05	San Francisco	7.00
NoRTEC	0.01	San Mateo	1.56
Riverside	0.19	Santa Ana	7.00
San Benito	0.03	Santa Clara	1.02
San Bernardino County	0.07	SELACO	2.34
San Diego	0.65	South Bay	2.34
San Joaquin	0.38	Verdugo	2.34
San Luis Obispo	0.07		
Santa Barbara	0.15		
Santa Cruz	0.55		
Shasta	0.04		
Solano	0.45		
Sonoma	0.27		
Stanislaus	0.28		
Tulare	0.07		
Ventura	0.39		
Yolo	0.15		

Source: Labor Market Information Division for Program Year 1998.